



**Swansea University**  
**Prifysgol Abertawe**

## **Ordinance 6 - The Court**

### **6.1 Constitution of the Court**

The following shall be members of the Court:

#### **6.1.1 *Representatives of the University***

- (i) The Chancellor.
- (ii) The Pro-Chancellors.
- (iii) The Treasurer.
- (iv) The Vice-Chancellor.
- (v) The Provost.
- (vi) The Pro-Vice-Chancellors.
- (vii) Members of the Council.
- (viii) Twelve persons to be appointed by the Senate of whom six shall be members of the non-professorial academic staff of the University.
- (ix) Students' Union Full-time Officers.
- (x) Twenty representatives of the former students of the University, appointed in accordance with the procedures as determined by Council.

#### **6.1.2 *Representatives from Education***

- (i) One representative each from such schools and colleges as may be specified by the Council on an annual basis, such that the total number of schools and colleges represented shall not exceed twenty one.

#### **6.1.3 *Representatives from Health***

- (i) Two representatives of the Swansea Bay University Health Board and one representative from each of the other Health Boards in Wales, as may be specified by the Council on an annual basis.

#### **6.1.4 *Representatives of Civic Dignitaries and senior public figures***

- (i) The Lord Mayor and the Chief Executive of the City of Swansea.
- (ii) Her Majesty's Lieutenant for the County of West Glamorgan.
- (iii) The High Sheriff for the County of West Glamorgan.
- (iv) One representative of each local civic group as may be specified by the Council on an annual basis.

#### **6.1.5 Representatives appointed by Public Authorities**

- (i) One appropriate officer and one member from each of such Counties and County Boroughs as may be specified by the Council on an annual basis.

#### **6.1.6 Representatives of Senedd Cymru, and the UK Parliament**

- (i) Senedd Members appointed by Senedd Cymru, and Members of Parliament for such constituencies and / or regions as may be specified by the Council on an annual basis.

#### **6.1.7 Representatives of Trade Unions and Professional Groups**

- (i) Three members of University staff appointed by the Swansea Branch of the University and College Union and one member of University staff appointed by each of the other recognised trades unions within the University as may be determined from time to time by the Council.

#### **6.1.8 Representatives of Learned Societies, Scientific and Professional Bodies, Religious and Other Organisations**

- (i) One person, who is neither a student nor an employee of the University, appointed by each of such learned societies, scientific and professional bodies, religious organisations and other organisations as may be determined by the Council on an annual basis, such that the total number of organisations under this clause shall not exceed seventy.

#### **6.1.9 Representatives of Industry, Business and Commerce**

- (i) One person, who is neither a student nor an employee of the University, appointed by each of such Industry, Business and Commerce organisations, as may be specified by the Council on an annual basis, and up to three persons appointed by CBI (Wales) and the West Wales Chamber of Commerce, such that the total number shall not exceed thirty.

#### **6.1.10 Life Members appointed by the Council**

- (i) Such persons as have rendered distinguished service to the University who are appointed by the Council to be members of the Court during their lives.
- (ii) Former Vice-Chancellors and former Pro-Vice-Chancellors shall normally be appointed as Life members of the Court upon their retirement from the University.

#### **6.1.11 Emeritus Professors**

- (i) Emeritus Professors of the University appointed prior to 31 December 2010 shall be Life Members of the Court.

- (ii) Emeritus Professors of the University appointed after 31 December 2010 shall have membership terms of ten years and shall not be eligible for re-appointment at the end of their terms.

#### **6.1.12 Co-opted Members**

- (i) Such persons as shall from time to time be appointed by the Court so that the number of such persons shall not at any time exceed twenty.

#### **6.1.13 Terms of Membership**

- (i) Members shall normally hold office for three years from the date of their appointment, subject to the following exceptions:- members appointed under Ordinances 6.1.10 and 6.1.11
- (ii) Representative members shall vacate office on ceasing to be members of the body appointing them, except in cases where they were not such members when the appointment was made.
- (iii) Ex-officio members shall be members of Court for the duration of their relevant periods of office.
- (iv) Members coming to the end of their terms may be considered for re-appointment or re-elected.
- (v) A member of the Court may resign at any time by writing to the Secretary of the Court.
- (vi) The person or body which appointed any member of Court whose place has become vacant shall take steps to fill the vacancy as soon as conveniently possible.

#### **6.2 Powers of the Court**

- (i) To fill vacancies among the members of the Court to be appointed by the Court.
- (ii) To receive, comment and ask questions on reports on the working of the University.
- (iii) To receive, comment and ask questions on the Annual Audited Financial Statements.
- (iv) To discuss any matters relating to the University and to make recommendations to the Council as it sees fit.
- (v) To act as a forum to discuss the University's role in the community.

#### **6.3 Meetings of the Court**

- (i) The Court shall ordinarily meet annually in each academic year, at such day and hour as shall be appointed by the Council. The Chancellor (or in the absence of the Chancellor, a Pro-Chancellor) shall preside over and chair meetings of the Court.
- (ii) At its Annual General Meeting, the Court shall receive reports and/or presentations on the working of the University and current issues, together with the annual audited financial statements and shall fill any vacancies among the members of the Court which ought to be filled by the Court.
- (iii) Notice of the Annual General Meeting together with an indication of the business to be transacted shall be circulated to members by the Secretary to the Court at least twenty-one days before the date of each meeting. The agenda and papers for the meeting shall be circulated at least seven days before the date of the meeting.
- (iv) Where members of the Court are requested to propose a person for election as a member of the Court, the name of the person so proposed shall be sent to the Secretary to the Court at least twelve days before the date of the meeting.
- (v) The agenda for the Annual General Meeting of the Court shall include an opportunity for members of the Court to raise questions about issues of particular concern, to discuss any matters relating to the University and to comment thereon. Members are requested to give notice to the Secretary of Court of any issues which they wish to raise at least two days before the date of the meeting, to enable any necessary preparatory work to be undertaken.
- (vi) Twenty-five members of the Court shall form a quorum.
- (vii) Special Meetings may be convened at any time by
  - the Chancellor; or
  - the Council; or
  - 25 members of the Court together with the majority of Court-appointed members of Councilsubject to the Chancellor having the authority to postpone business to the next Annual General Meeting of the Court if there has already been one special meeting in the previous twelve months.
- (viii) Special Meetings of the Court may be held in order to exercise any of the powers of the Court.
- (ix) Notice of a Special Meeting shall be circulated by the Secretary to the Court at least twenty-one days before the date of each meeting, and an agenda and supporting papers shall be circulated to members at least seven days before the Special Meeting, and no business other than that specified on such agenda shall be considered.
- (x) Any recommendation to the Council from the Court shall require the assent of the majority of members present at the meeting.

- (xi) The proceedings of meetings of the Court shall be conducted at the discretion of the Chair in general accordance with the Regulations for the Conduct of Meetings, as approved by Council.